



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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DAVID E. JANSSEN  
Chief Administrative Officer

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Fifth District

September 1, 2005

To: All Department Heads

From: David E. Janssen  
Chief Administrative Officer

**COUNTY FUNDRAISING DRIVE FOR VICTIMS OF HURRICANE KATRINA**

On Tuesday, August 30, 2005, the County of Los Angeles Board of Supervisors, on a motion by Supervisor Michael D. Antonovich, took action to assist people in Alabama, Mississippi and Louisiana, who have been impacted by Hurricane Katrina. Most recent reports note that downtown Mobile, Alabama is under eight to 10 feet of water, Interstate 10 in the Gulfport area of Mississippi is underwater, and 80 percent of the city of New Orleans is underwater. There are many County employees who have relatives living in these devastated areas.

The County will use the same donation process in effect to aid victims of the tsunami in Southeast Asia earlier this year. This is a voluntary fundraising drive. Once again, we have established a partnership with the American Red Cross and the Salvation Army. Both organizations have volunteers on the ground providing front line assistance to the hurricane victims.

American Red Cross and Salvation Army officials have assured us that all proceeds will go directly to assisting the people in need without any deductions for administrative costs.

Employees who wish to participate are asked to make their checks payable to the **L.A. County Volunteer Fund**, and note "hurricane relief" on the memo line. The donations should be sent to the CAO Workplace Programs Office, 500 W. Temple Street, Room B-1, Los Angeles, CA 90012.

If you require additional information, please contact Victoria Pipkin-Lane of my staff at (213) 974-2495 or via e-mail at [vpipkin@cao.co.la.ca.us](mailto:vpipkin@cao.co.la.ca.us).

DEJ:GK  
VPL:mt

c: Each Supervisor  
Department Volunteer Coordinators